

# WHITESTOWN



## Whitestown Town Council Meeting Minutes

**December 10, 2015**

**Eric M** calls the December 10, 2015 Town Council Meeting to order at 7:07 pm. Roll Call: Susan Austin, Eric Miller, Kevin Russell, Dawn Semmler, Julie Whitman; Present **Pledge**

### **PRESENTATIONS**

- A. Recognition of WFD Officers – Chief Westrich
- B. Eagle Scout Recognition – Councilman Russell – **Kevin R** m/m to present proclamation, **Susan A** 2<sup>nd</sup>, vote 5-0, **motion carried.**
- C. Community Center Feasibility Study – Dax Norton, Nathan Messer, Chris Hamm -
- D. Town Branding Project – Cairrill Mills (Cairril.com)

### **CONSENT AGENDA**

- A. Claims Expenses Town/ Revenues Town/Utility Claims \*\***
- B. November 12, 2015 Meeting Minutes, December 9, 105 Executive Session Meeting Minutes**
- C. Consider Approval of An Agreement with Bose Public Affairs Group (Lobbying Services)**
- D. Consider Approval of the 2016 Town Meeting Master Calendar**

**Dawn S** m/m to approve Consent Agenda; Item: A. Claims Expenses Town/ Revenues Town/Utility Claims \*\*  
B. November 12, 2015 Meeting Minutes, December 9, 2015 Executive Session Meeting Minutes  
C. Consider Approval of An Agreement with Bose Public Affairs Group (Lobbying Services)  
D. Consider Approval of the 2016 Town Meeting Master Calendar, **Susan A** 2<sup>nd</sup>, vote 4-0-1, **motion carried.** Julie W absent for Meeting Minutes.

### **PUBLIC REQUEST TO SPEAK**

**Eric M** opened the floor to public comment;

The following individuals spoke:  
Sheri Williams  
Brad Vawter  
Chris Curiel  
Bill Fletcher

### **DEPARTMENT REPORTS**

Written reports presented to council from Department Heads.

### **CLERK/TREASURER REPORT**

Amanda presented Town Management Report/Water/Waste Water Management Report.

## **UNFINISHED BUSINESS**

**None Noted**

## **NEW BUSINESS**

**#A Public Hearing – Resolution Declaring An Economic Revitalization Area For Real Property Tax Abatement (Resolution 2015-28) – Eric M** opened Public Hearing. **Susan A** m/m to close Public Hearing at 7:44 p.m., **Eric M 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#B Consider a Confirmatory Resolution for the Designation of An Economic Revitalization Area and Approval of Tax Abatement Application (Resolution 2015-38) – Dawn S** m/m to adopt Resolution 2015-38 – A CONFIRMATORY RESOLUTION OF THE TOWN OF WHITESTOWN, INDIANA FOR THE DESIGNATION OF AN ECONOMIC REVITALIZATION AREA AND APPROVAL OF TAX ABATEMENT APPLICATION – RPM Machinery , LLC, **Julie W 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#C Consider an Ordinance Establishing Wages and Salaries for 2016 (Ordinance 2015-27). Dawn S** read for first read by title only.

**#D Consider an Ordinance Amending Ordinance 2009-10: An Ordinance Establishing the Purchasing Agents, Purchasing Process, and Procedures For the Town of Whitestown (Ordinance 2015-28) Kevin R** requested to TABLE. **Eric M** m/m to Table, **Susan A 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#E Consider a Resolution Establishing A Meal Reimbursement Policy (Resolution 2015-39) – Julie W** m/m to adopt Resolution 2015-39 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WHITESTOWN, INDIANA ESTABLISHING A MEAL REIMBURSEMENT POLICY, **Dawn S 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#F Consider A Resolution Encouraging Town Staff to Develop a Bike and Pedestrian Safety Commission (Resolution 2015-40) - Eric M** m/m to adopt Resolution 2015-40 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WHITESTOWN, INDIANA ENCOURAGING TOWN STAFF TO DEVELOP A BIKE AND PEDESTRIAN SAFETY COMMISSION, **Kevin R 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#G Consider a Resolution Thanking the City of Lebanon for Assistance in Opening Whitestown’s Wastewater Treatment Plant (Resolution 2015-41) – Dawn S** m/m to adopt Resolution 2015-41 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WHITESTOWN, INDIANA THANKING THE CITY OF LEBANON, INDIANA FOR ASSISTANCE IN OPENING WHITESTOWN’S WASTEWATER TREATMENT PLANT, **Susan A 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#H Consider a Resolution Establishing a Centralized Process for Receiving, Processing and Responding to Public Records Requests Submitted to the Town of Whitestown, Its Employees, and/or Officials (Resolution 2015-42) – Discussion Ensues. Susan A** m/m to adopt Resolution 2015-42 – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WHITESTOWN, INDIANA ADOPTING A PUBLIC RECORDS REQUEST POLICY, **Dawn S 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#I Consider a Resolution Amending the Whitestown Utilities Employee Handbook Supplement (Changes to Holiday Pay) (Resolution 2015-43) – Eric M** read by title, **Kevin R** m/m to adopt Resolution 2015-43 – A RESOLUTION AMENDING THE WHITESTOWN UTILITIES EMPLOYEE HANDBOOK SUPPLEMENT, **Julie W 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#J Consider a Resolution Approving Execution of Equipment Lease Documents for the Whitestown Fire Department (Staff Vehicle Lease) (Resolution 2015-44) Eric M** m/m to TABLE, **Susan A 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#K Consider Approval to Authorize Town Manager or DPW Director to Execute a Construction Agreement with GRW for the Whitestown Parkway Median Project – Dawn S** m/m to authorize Dax and/or Jason to execute agreement, **Julie W 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#L Consider Temporary Street Closure Request (Justin’s Run for Hope) – Tanya Sumner** spoke. **Dawn S** m/m to authorize street closure, **Susan A 2<sup>nd</sup>**, vote 5-0, **motion carried.**

**#M Consider the Fire Safety Board's recommendation for the Fire Chief's bonus compensation – Susan A** m/m to approve a 1% salary increase with a 4% bonus, **Eric M** 2<sup>nd</sup>, vote 5-0, **motion carried.**

**#N Recognition of Outgoing Town Council Members (Dawn Semmler and Julie Whitman) - TABLED**

#### **OTHER BUSINESS**

**#A Update Town Hall Bond Spending and Construction Progress.** Dax gave a brief overview of upgrades.

**#B Update on Maple Grove Bond Spending.** Dax spoke.

**#C Update Infrastructure Projects**

**#D Update on Waste Water Treatment Plant**

**Eric M** m/m to adjourn the meeting at 8:14 p.m., **Susan A** 2<sup>nd</sup>, vote 5-0, **motion carried.**

The minutes from a Regular Town Council meeting on December 10, 2015 are approved on the 13th day of January, 2016 by the following Town Council Members

\_\_\_\_\_  
Eric Miller, President

\_\_\_\_\_  
Susan Austin

\_\_\_\_\_  
Clinton Bohm

\_\_\_\_\_  
Jeff Whishek

\_\_\_\_\_  
Kevin Russell

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
Amanda Andrews, Clerk Treasurer